

September 5, 2018

Dear Families,

Welcome to class 2-204! I am so excited to begin my third year as a second grade teacher at PS 39! I am excited to get to know your children and have the opportunity to work with them this year. I am looking forward to a happy and productive school year!

Your child's academic, social, and emotional growth is a collaborative effort between the teachers and the parents. Every Tuesday between 2:40-3:25 has been designated by the DOE as Parent Engagement Time. These 40 minutes have been set aside for face to face meetings, telephone conversations, and written correspondence (including email) with parents. Please take advantage of this time to communicate with me as needed across the school year. Although this specific time has been provided, it is not the only time that I'm available to meet or speak with parents. We'll be communicating regularly. School/family communication is important at PS 39! Please feel free to email me with any questions, concerns, changes in pick-up or play-date arrangements. For your child's safety, it is especially important to inform me of any change in pickups or play dates in writing- either an email or a note in your child's folder. The best email to reach me at is [kdigiuseppe@ps39.org](mailto:kdigiuseppe@ps39.org). My hours are Monday-Friday from 7am to 6pm.

I have created a Class Dojo site for our class, which will allow you to stay connected with what is going on in the classroom, and send and receive messages with me. You will be receiving a Class Dojo slip with login information in your child's folder. You can use the login information to access our class site.

Please check your child's back pack and homework folder each day and make sure to return permission slips in a timely manner, as well as to empty out any 'Keep at Home' items from the right side of the folder. This is much appreciated and helps keeps your child's work organized. I will be sending home an information sheet in the homework folder to get a little extra information about your child.

Class 2-204 will be lining up and dismissing in the middle of the yard by the tower on 8<sup>th</sup> street. Our classroom is located on the right side of the building on the second floor in room 204. Second graders will have lunch and recess period 5 Mondays, Thursdays, Fridays from 12:10 – 1:00 and period 4 Tuesdays and Wednesdays from 1:20-12:10. They will have recess followed by lunch. Below is our class prep schedule for the year.

**Monday:** 4<sup>th</sup> period- Science  
**Tuesday:** 1<sup>st</sup> period- Art  
**Wednesday:** 1<sup>st</sup> period- Science  
**Thursday:** 7<sup>th</sup> period- Music  
**Friday:** 6<sup>th</sup> period- Gym

Please make sure to fill out the information sheets and Dojo slip and return them to school as soon as possible. Thank you in advance. Looking forward to a wonderful school year!

Sincerely,  
Ms. DiGiuseppe